



# SLO Committee Minutes

**Date:** February 12, 2018

**Time:** 3:30 – 5:00 P.M.

**Location:** LC 51

Division	Role	Name	01/22/2018	02/12/2018	02/26/2018	03/26/2018	04/09/2018	04/23/2018	05/07/2018
Business	SLO Coordinator	Mark Fronke	P	P					
Counseling	SLO Coordinator	Jan Connal	P	A					
CCFF	Faculty	Pauline Acosta	P	A					
Counseling	Faculty	Traci Ukita	P	P					
Curriculum	Faculty	Carrie Edwards	A	A					
DSPS	Faculty	Steven La Vigne	P	P					
Faculty Senate	Faculty	Michelle Lewellen	P	A					
Fine Arts & Com	Faculty	Sergio Teran	P	P					
Health Occupations	Faculty	Ann Voorhies	P	A					
HPEDA	Faculty	Jennifer O'Connor	P	P					
HSS	Faculty	Jaclyn Ronquillo-Adachi	P	P					
Liberal Arts	Faculty	Lee Anne McIlroy	A	A					
Library/LRC	Faculty	Lorraine Gersitz	P	P					
SEM	Faculty	Chace Tydell	P	P					
Technology	Faculty	Chuong Vo	P	P					
IERP	ACCME	Kristi Blackburn	A	P					
SEM	ACCME	Connie Boardman	A	A					
Student Services	ACCME	Terrie Lopez	A	P					
CSEA	Classified	Vacant	A	A					
ASCC	Student	Princess Florendo	A	A					

	Summary of Discussion
<b>Meeting Called to Order</b>	SLO Coordinator Mark Fronke called meeting to order at 3:37 P.M. and introduced Paulina Jones who will serve as the new Program Assistant to the SLO Committee.
<b>Approval of Minutes</b>	Lorraine Gersitz made a motion to approve the minutes of the SLO meeting on January 22, 2018. Chace Tydell seconded. The committee unanimously passed the motion with two abstentions from Terrie Lopez and Kristi Blackburn.
<b>Update of eLumen</b> a) <u>Fall Assessment Strategy</u> b) <u>Canvas Integration</u> c) <u>Mapping Issues</u>	<p>a) The deadline for assessments to be input into eLumen has passed, although faculty will still have access to do so. If faculty enters assessment data in late, it may or may not be in the latest reports.</p> <p>Fronke intends to send directions to department chairs to help prepare results of department reports for a time span of two to three years. The purpose of this is for department chairs to see the long-term effects of SLO assessments over a longer period of time and encourage them to actively engage the faculty in the SLO assessment process after seeing the benefits of the reports.</p> <p>A separate issue with submitting new SLOs for Fall 2018 is resolved. Although new SLOs seemed to disappear after being entered for the upcoming semester, they still exist in eLumen. New SLOs inputted for future semesters will not appear in the system until the semester officially begins.</p> <p><b>Action:</b> Provide directions to department chairs about how to generate statistical trends reports.  <b>Action:</b> Inform faculty that SLOs inputted for a future date will not appear in the system until that semester occurs.  <b>Responsibility:</b> Fronke</p> <p>b) Fronke discussed Canvas integration with eLumen's technical support.  c) Mapping issues were brought up to the technical support team at eLumen. They learned that issues were affecting the Accounting and Psychology Departments. Although the mapping issues are more prevalent in the ISLOs and PSLOs, eLumen technological support confirmed that the issue is a result of "a bug" in their system. There has been no resolution of the eLumen error yet.</p>
<b>Guided Pathways Document</b>	Fronke stated that David Fabish asked for the creation of a Guided Pathways document. In response, Fronke drafted a chart outlining plans, efforts, outcomes, as well as current and anticipated scales of adoption for Aligned Learning Outcomes and Assessing and Documenting Learning.

	<p>Traci Ukita summarized the college's adoption of Guided Pathways as a necessary tool for self-assessment in order to receive a large grant of approximately \$2.4 million. To be eligible for the grant Cerritos College must establish taskforces that actively engage in creating clear and navigable pathways for students to complete a program of study.</p>
SLO Symposium Report	<p>On February 9, 2018, Fronke attended the SLO Symposium hosted by the Academic Senate for California Community Colleges. Fronke reported that there were approximately 200 people in attendance.</p> <p>The keynote speaker, a representative of National Institute for Learning Outcomes Assessment (NILOA), emphasized the need for an annual assessment schedule. She stated that some universities have already implemented an assessment of virtually every course assignment given to students and that this allowed for students, and possibly employers, to have access to an SLO report as an attachment to their academic transcripts.</p> <p>Fronke stated that he gave an hour-long presentation and discussion to approximately thirty individuals at the SLO Symposium. He provided the group with a summary of the facilitation practices of SLOs at Cerritos College: including the process of assessment after every semester grade. He received overwhelmingly positive feedback.</p> <p>Fronke then reported that he appreciated another presentation at the SLO Symposium because the speaker emphasized the need to engage faculty and identify why some departments may not be actively involved. The way she helped the departments engage was to sit down with faculty and evaluate their SLOs. She brought attention to the faculty that their SLOs were unmeasurable and needed to be rewritten more simply in order to apply them to coursework. When this was done, the faculty became more engaged because their understanding improved. The speaker then gave another example where a department on her campus was not assessing their students based on course assignments. This caused the SLO reports to vary greatly from student grades. The chasm created from a lack of "outcome-based grading" put faculty under the impression that the SLO process was unimportant and arbitrary. The speaker then helped the department understand that outcome-based grading induces positive correlations between the course grades and SLO reports. This clarification gave the department an understanding how the SLO process can be used as a tool to improve their program.</p>

<p><b>Update on “SLO Extravaganza Day” – April 6</b></p>	<p>Fronke stated that a representative from eLumen will be on campus to speak about Canvas integration.</p> <p>Jennifer O’Connor suggested that the FLEX invitation include the information that breakfast and lunch is available on SLO Extravaganza Day.</p> <p>Fronke wants the next meeting to include planning for which members of the committee will give presentations at the event.</p> <p><b>Action:</b> Amend FLEX invitation to include breakfast and lunch information.  <b>Action:</b> Send another email invitation emphasizing breakfast and lunch information.  <b>Responsibility:</b> Fronke</p>
<p><b>Items from the floor</b></p>	<p>a) Fronke asked for opinions on what meeting minutes to keep and archive on the Cerritos College SLO website.</p> <ol style="list-style-type: none"> <li>1) Kristi Blackburn suggested only keeping files available on the website since the college’s last accreditation in 2014.</li> <li>2) Chase suggested rearranging the minutes on the website using folders sorted by year.</li> <li>3) Someone must find out the archiving procedures for the college.</li> </ol> <p>b) Traci Ukita asked if a hyperlink to eLumen can be added to the faculty page at cerritos.edu</p> <p><b>Action:</b> Inquire about Cerritos College’ archiving procedures.  <b>Action:</b> Add eLumen hyperlink to faculty page on Cerritos.edu  <b>Responsibility:</b> Fronke</p>
<p><b>Meeting Adjourned</b></p>	<p>SLO Coordinator Mark Fronke adjourned the meeting at 4:30 P.M.</p>