



# SLO Committee Minutes

**Date:** March 09, 2020

**Time:** 3:00 – 4:30 p.m.

**Location:** SS 141

Division	Role	Name	01/27/2020	02/10/2020	02/24/2020	03/09/2020	03/23/2020	04/13/2020	04/27/2020
Business	SLO Coordinator	Mark Fronke	P	-	-	P			
Counseling	SLO Coordinator	Chelena Fisher	A	-	-	P			
CCFF	Faculty	Bobbi-Lee Smart	P	-	-	P			
Counseling	Faculty	Rigo Castro	P	-	-	P			
Curriculum	Faculty	Carrie Edwards	A	-	-	A			
DSPS	Faculty	Rachel Martinez	P	-	-	P			
Faculty Senate	Faculty	Martha Robles	P	-	-	P			
Fine Arts & Comm.	Faculty	Sergio Teran	P	-	-	P			
Health Occupations	Faculty	Kelli Brooks	P	-	-	A			
HPEDA	Faculty	Jennifer O'Connor	P	-	-	P			
HSS	Faculty	Jaclyn Ronquillo-Adachi	P	-	-	A			
Liberal Arts	Faculty	Lee Anne McIlroy	A	-	-	P			
Library/LRC	Faculty	Lorraine Gersitz	P	-	-	P			
SEM	Faculty	Chace Tydell	P	-	-	P			
Technology	Faculty	Chuong Vo	P	-	-	P			
IERP	ACCME	Mark Katayama	A	-	-	P			
Academic Affairs	ACCME	Colleen McKinley	P	-	-	A			
Student Services	Administration	Dilcie Perez	A	-	-	A			
Student Services	ACCME	Shawna Baskette	A	-	-	A			
Academic Affairs	Administration	Linda Clowers	P	-	-	A			
CSEA	Classified	Isabel Aguilar	A	-	-	P			
ASCC	Student	Randy Diaz	A	-	-	P			

	<b>Summary of Discussion</b>
<b>Meeting Called to Order</b>	SLO Coordinator, Mark Fronke, called the meeting to order at 3:03 P.M.
<b>1. Introductions of all SLO Committee members</b>	The committee welcomed each other to the meeting and introduced themselves. Isabel Aguilar was introduced as the new CSEA representative and Randy Diaz as the ASCC student representative. Humberto Solis will no longer be working at Cerritos College and will be replaced by his IERP colleague Mark Katayama.
<b>2. Approval of Minutes from 01/27/20 meeting.</b>	The committee discussed the minutes of: 01/27/2020. Upon motions presented by Jennifer O'Connor and Seconded by Lorraine Gersitz, the meeting minutes were approved. Chelena Fisher abstained from voting.
<b>3. Consensus for adding a Confidential Employee to the SLO Committee</b>	SLO Coordinator Mark Fronke sent an email out a few weeks ago regarding the addition of a confidential staff representative. The response was in favor of the addition, so the approval was sent to Faculty Senate President, April Bracamontes. There has not been a reply as of this meeting.
<b>4. Guided Pathways Update</b>  <b>a. SLO Coordinator's Symposium Report</b> <b>b. Program SLOs</b> <b>c. Meta-Major SLOs</b>	<p>The overall theme of the Symposium was Guided Pathways and the keynote speaker was Dr. Sonya Christian, President of Bakersfield College, who is at the cutting edge of Guided Pathways. Our new Dean of Institutional Effectiveness, Research and Planning, Amber Hroch, came from Bakersfield College and knows Dr. Christian very well. The keynote speech was awesome and most of the symposium was related to pillar 4 which focuses on SLOs.</p> <p>Mark attended a breakout session which was presented by Cuyamaca Community College SLO coordinator Dr. Tania Jabour and it was all about defining program SLOs at the meta-major level. The idea is if a student starts at a community college, Guided Pathways provides a general guide of what courses to take based on their subject of interest. The goal is to identify meta-majors such as Business, Kinesiology, Liberal Arts, etc. but we call them Academic and Career Pathways (ACP). They are not going to define SLOs at the department level, we are going to define SLOs at the meta-major level. The concept is to write very broad PSLOs that cover everything at a divisional or meta-major level. It allows students to gain general knowledge of the program and can transfer as a Science major or Business major as opposed to a Biology or Accounting major.</p> <p>Mark discussed this idea with others involved in Curriculum, what if PSLOs were organized by ACPs. We have to have a PSLO defined by the department for curriculum. Mark reached out to Dr. Jabour and she mentioned yes, there is one PSLO at each department level so that it can go into the catalog but it's very broad. They then combine those broad, individual PSLOs into the ACP. The issue Cerritos College would come across is that we would be mapping to ACPs in eLumen and eLumen cannot handle four levels of SLOs. The 4 levels would be course, department, ACP, and then</p>

	<p>institutional SLOs. After processing this information, Mark considered using course SLOs that are summarized by division and mapping them from there without using eLumen. Each department would write a broader PSLO to incorporate into the larger ACP. Instead of having 13-24 there could be one general PSLO.</p> <p>Mark recommended “Degrees that Matter: Moving Higher Education to a Learning Systems Paradigm” by Natasha A. Jankowski, David W. Marshall.</p>
<p><b>5. Accreditation Site Visit Report</b>  <b>a. ISLO Final Reports</b>  <b>b. Faculty Participation Report</b>  <b>c. CSLOs in Course Syllabi</b></p>	<p>a. ISLO final report handout – The handout shows the three-year comparison from Fall 2016 – Spring 2019 of the Institutional SLO assessment results for all of Cerritos College.</p> <p>b. The faculty participation report calculates the percentage of sections assessed for the Fall semester for each department and division based on information input into the eLumen software. The “assessed” column shows the number of sections where completed. The “total” column shows the number of sections offered. The source of information is eLumen “Participation Report” for the semesters shown. Many of the departments in Health Occupations are subject to outside accreditation and keep SLO assessments in the form necessary for their particular situation and are not presented in the report.</p> <p>c. Course SLOs should be posted within course syllabi but there is no process in place to ensure they are listed and match the official SLOs for the department and institution. Department Chairs are supposed to check but these compliance checks have not been successful in most departments. During the accreditation visit, the team asked if every student has access to the syllabi and if the CSLOs in the syllabi match CSLOs listed in eLumen. It is a requirement that faculty post their syllabi on Canvas and on Rosters+. It is unclear whether the issue is faculty not including the most current CSLOs in their syllabi semester or that CSLOs are not being updated within eLumen. The committee was asked to recommend a process for checking CSLOs on syllabi or eLumen and if this process should be done by the Dean, Department Chair, or the division secretaries. Jennifer O’Connor suggested the discussion be taken back to everyone’s respective divisions for discussion and recommendations on who should be conducting the syllabi SLO checks. The committee will discuss this item further with recommendations made from the divisions at upcoming committee meetings.</p>
<p><b>6. SLO Coordinator position for 2020-2021</b></p>	<p>The committee is still in search of a new SLO coordinator as Mark Fronke is stepping down from the SLO coordinator position at the end of the 2019-2020 academic year. Mark will remain the data steward for the 2020-2021 academic year in order to support the new coordinator. Release time is 6 units (40%) teaching load for the SLO Coordinator.</p>
<p><b>7. eLumen update</b>  <b>a. Spring assessment templates complete</b></p>	<p>a. All Spring assessment templates have been assigned to courses. There are a few remaining courses which were not</p>

<p><b>b. Disaggregation project status</b>  <b>c. Canvas integration status</b></p>	<p>able to have templates recreated and will be addressed to determine what needs to be done to correct the situation. Please encourage faculty to go into eLumen to ensure they have access to assessments.</p> <p>b. Disaggregation project – This has been on our goal list for a while. Mark recently met with IERP Director Amber Hroch and Mauricio Pedroza from IT to move forward on getting data into eLumen that is demographic oriented – race, gender, veteran status, 1<sup>st</sup> generation, age, education level, etc. The goal is to get this information into eLumen before the summer conversion. The accreditation team asked for information regarding online versus on ground statistics. This is an item we are working on getting more information on and using it as a demographic option to disaggregate the data.</p> <p>c. Canvas integration is on hold until eLumen issues are fixed.</p>
<p><b>8. Items from the floor</b></p>	<p>a. There are part-time faculty that may be assessing for the first time in eLumen, if they come across issues they can be redirected to Mark.</p> <p>b. SLO Coordinator asked members to begin thinking of a theme for the spring event this semester. Last semester we had Coffee and SLOnuts and the year prior was the SLO extravaganza. This item will be on the agenda for next meeting. The idea of the event is to be an open house for faculty and staff to learn a little more about SLOs.</p>
<p><b>Meeting Adjourned</b></p>	<p>SLO Coordinator, Mark Fronke, adjourned the meeting at 4:15 P.M.</p>