



# SLO Committee Minutes

**Date:** November 25, 2019

**Time:** 3:00 – 4:30 p.m.

**Location:** SS 141

Division	Role	Name	08/26/2019	09/23/2019	10/14/2019	10/28/2019	11/25/2019
Business	SLO Coordinator	Mark Fronke	P	P	P	P	P
Counseling	SLO Coordinator	Chelena Fisher	P	P	A	P	P
CCFF	Faculty	Bobbi-Lee Smart	A	A	A	P	A
Counseling	Faculty	Rigo Castro	A	P	P	P	P
Curriculum	Faculty	Carrie Edwards	A	A	A	A	A
DSPS	Faculty	Rachel Martinez	P	P	A	P	P
Faculty Senate	Faculty	Martha Robles	A	P	P	P	A
Fine Arts & Comm.	Faculty	Sergio Teran	P	P	A	A	P
Health Occupations	Faculty	Kelli Brooks	A	A	A	A	P
HPEDA	Faculty	Jennifer O'Connor	P	A	A	P	P
HSS	Faculty	Jaclyn Ronquillo-Adachi	P	A	P	P	P
Liberal Arts	Faculty	Lee Anne McIlroy	A	A	A	A	A
Library/LRC	Faculty	Lorraine Gersitz	P	P	A	P	P
SEM	Faculty	Chace Tydell	P	P	A	P	P
Technology	Faculty	Chuong Vo	P	P	P	A	P
IERP	ACCME	Humberto Solis	A	A	A	P	P
Academic Affairs	ACCME	Colleen McKinley	P	A	P	A	A
Student Services	Administration	Dilcie Perez	A	A	A	A	A
Student Services	ACCME	Shawna Baskette	A	A	A	A	A
Academic Affairs	Administration	Gary Pritchard	A	A	P	P	P
CSEA	Classified	Erik Duane	A	P	P	P	P
ASCC	Student	Rachel Zuniga De La Rosa	A	A	P	P	A

	<b>Summary of Discussion</b>
<b>Meeting Called to Order</b>	SLO Coordinator, Mark Fronke, called the meeting to order at 3:04 P.M.
<b>1. Introductions of all SLO Committee members</b>	The committee welcomed each other to the meeting and introduced themselves. Humberto Solis was introduced as the new member representing IERP.
<b>2. Approval of Minutes from 9/23/2019, 10/14/2019, and 10/28/2019 meetings.</b>	The committee discussed the minutes of: <b>9/23/2019 and 10/14/2019. Upon motions presented by Chace Tydell and Seconded by Lorraine Gersitz, the meeting minutes were approved.</b>
<b>3. Approval of 10/28/2019 minutes and final discussion of assessment Results for Fall 2016 through Spring 2019</b>	<p>The committee reviewed the minutes of the 10/28/2019 meeting which focused on the assessment results report which was summarized for the entire campus and the totals for each academic division.</p> <p>As mentioned at the October 28<sup>th</sup> meeting, the report was sent out to all departments and divisions. In the communication, the department chairs were requested to provide any assessment data gathered that did not get input into eLumen so it could be incorporated into the final report. A deadline to provide the additional data was given as November 30, 2019. A few departments reported some additional data discrepancies which were incorporated into the final report that is published on the SLO website.</p> <p>The committee reviewed the previous observation regarding the Spring/Fall trend and students who are new to the College struggle more in the Fall Mark Fronke explained the report was modified to reflect the Counseling department Summer assessments as previously discussed.</p> <p>The Chair explained the policy regarding part time faculty. At our previous meeting, it was suggested that some faculty believe that assessment data need only be gathered and archived personally. However, the College policy and bargaining agreement specify that assessment data needs also to be reported to the College through department chairs and the division office. This includes part time faculty who will be paid a stipend if they participate in the development and/or revision of Course or Program SLOs.</p> <p>A discussion regarding Improvement/Action plans was held to continue to encourage all departments to develop plans based on the trends in their data at both the Course and Program level.</p> <p>Chace Tydell shared an experience in her A&amp;P class which illustrates how the assessment process can be used to improve student learning. Based on the assessment results of a specific lab activity, she changed the sequence of labs in order to align the content with the timing of the lecture component</p>

	<p>and student results improved. A graph of the improvement results was presented.</p> <p>A discussion was held regarding how this report would be perceived by the ACCJC. The committee discussed that our process is designed to facilitate improvement by providing faculty with tools for gathering, evaluating assessment data for developing improvement plans. The ACCJC is more interested in the fact that we have a consistent and sustainable process rather than what our specific results are.</p> <p>A motion was made by Chelena Fisher to approve the minutes, with a second from Chace Tydell. The motion was carried with 14 yes votes and 2 abstentions.</p>
<p><b>5. Information Literacy ISLO report review for Fall 2016 to Spring 2019</b></p>	<p>The Committee reviewed the report recently prepared and submitted to the Library faculty and Dean. The report is based on course level assessment data which was mapped to the ISLO for Information Literacy from departments all over campus. The report shows total assessments of 276,849 and has a very consistent trend of Good, Satisfactory and Emergent over the three year reporting period.</p> <p>Lorraine Gersitz talked about the concerns of the library faculty regarding whether the data was consistently applied after we revised the ISLOs beginning in the Fall 2018. Mark Fronke explained that the mappings were consistently applied, but it would be very difficult to prove whether that was true or not. Lorraine asked whether we had requested that faculty review their mappings for ISLOs. Mark confirmed that faculty were requested to review their mappings but there is no way to track whether a review actually happened. Lorraine mentioned that the library faculty reviewed the mappings from specific CSLOs across campus and felt there were some mappings which did not appear to be appropriate.</p> <p>Ultimately, we have information that we did not have previously and it will evolve over time.</p> <p>It was concluded that we would prepare the reports for the other ISLOs and have the report available at our next meeting.</p>
<p><b>5. Items from the floor</b></p>	<p>Mark Fronke explained how the SLO assessment process fits into the Guided Pathways project in pillar 4.</p> <p>Mark also requested that committee members send feedback regarding holding meetings in this online format for consideration for future meetings.</p>
<p><b>6. Meeting Adjourned</b></p>	<p>SLO Coordinator, Mark Fronke, adjourned the meeting at 3:54 P.M.</p>