

PROGRAM REVIEW

TO: Members of the Program Review Advisory Committee

FROM: Jasmin Sanchez, Academic Affairs

DATE: January 27, 2020

SUBJECT: January 21, 2020 Minutes of IPR Meeting

In attendance at the meeting were:

Sunday Obazuaye (Chair)
Rebekah Hathaway
Nicole Iwaz
Ja'net Danielo
Henrietta Hurtado
Ernest Lew
David Li
Stephanie Rosenblatt
Carmen Lizarraga
Andrew Vines
Patricia Robbins Smith
Graciela Vasquez
Collen McKinley

Absent

Humberto Solis
ASCC Representative
Business Ed. Representative
Fine Arts Representative

Special Guests

Nasiba Makarem, HO-Pharmacy
Ralph Casas, HO - Pharmacy
Ted Stolze, HSS-Philosophy
Will Mittendorf, HSS-Philosophy
Joseph Van de Mortel, HSS-Philosophy

1. **Introductions & Welcome** – Committee Chair Sunday Obazuaye welcomed members to the meeting and new calendar year of 2020. The meeting began at 3:05 pm.
2. **Approval of Minutes 11/19/19 & 12/3/19** – Approval of minutes were postponed until the 2/4/19 meeting.
3. **Department Visitation**
 - a. **Pharmacy Technology** – Nasiba Makarem presented Pharmacy Technology's self-study report to the committee. Nasiba began by mentioning the Pharmacy Tech department is a highly sought after department since it is only one of three that offer an AA certificate program in the state of California. The other two are in Santa Ana and San Jose. The program has funding through Perkins therefore; the department has funds to obtain necessary materials for students. The biggest challenge for the department is visibility and marketing. The department has been able to obtain marketing support through the college but is now able to hire someone specifically for the pharmacy department through use of Perkins funds. This person will be able to outreach to local high schools and make the program more visible to the 20-25 year old demographic. Curriculum is a challenge because the field is constantly evolving. Nasiba stated she has traveled extensively to Sacramento to lobby for higher education enforcement for the program, which is Senate Bill 655. SB655 was approved and implemented in January 2019; it allows the department to offer more clinical lab hours and training bumping students up to 140 hours of clinical training instead of 120 hours. The program is currently using embedded tutors in a few courses to support students with program specific math. There are two part-time faculty providing 6 hours of open lab to offer additional support to students in the program. Classroom chairs will be purchased through Perkins funds to replace the old chairs. The Pharmacy department used to offer ancillary certificates to students who completed a few classes and for one reason or another were unable to finish with the entire program. The department is looking to offer this again and is working with curriculum to activate a few dormant courses. High School Pharmacy intro classes were offered last year and had a few students enrolled. This year the timing is off because of holidays and enrollment dates. There was also some logistical enrollment issues depending on what campus the course is held on and how students are transported. The department is working on how to deliver the existing student survey out to enrolled students and current graduates. SLO data is great when accreditation comes around and unfortunately, not a lot of faculty are inputting their data into the eLumen system. Nasiba is working with part-time faculty to get

SLOs and data into the eLumen system for their courses. She has also contacted Mark Fronke to get spreadsheets uploaded into the system. Marketing was listed twice since there is global campus marketing and then a focused local marketing for the department. A long-term goal for the department is the collaboration with accrediting organizations in advocating for more stringent licensure requirements and education for pharmacy technicians. As of January 1, 2020 the entity providing the PTCB (Pharmacy Technician Certification Board) certification exam are no longer allowing individuals to take the exam without first going through a program. This prevents individuals in obtaining jobs who may have passed the exam and have no hands on training. Another goal is to develop an advanced pharmacy technician certificate. The program is already at an advanced level but the question is if we want to make a designation on the certificate. This would allow employers to know that if they hire a Cerritos graduate, the individual has completed a rigorous program. The third goal to improve part-time faculty development is in progress. The department currently has a part-time faculty member who is teaching an IV class and is an expert but this field is always evolving so we want her to know the latest of the latest that is available. We were trying to send her to conferences but sending part-time faculty to these events is challenging on this campus. The department has an application pending for her to get the course through Strong Workforce funding. Goal 4 is to get more participation from student alumnae on the advisory committee for the department. If an alumnus has secured employment after graduation, their work schedules are impacted and they usually have limited availability. The committee suggested the department go through the alumnae association. Last was the goal for articulation agreements. The department has two agreements pending with the University of Hawaii and Chapman University. The challenges are mostly with the contract language and the delay seems to be on part of Cerritos College. Both contracts are stuck in Purchasing. The committee issued feedback. Stephanie Rosenblatt moved and Rebekah Hathaway seconded the motion to approve the report with revisions. The committee unanimously approved the report.

- b. Philosophy** – Ted Stolze presented the self-study report to the committee. Ted introduced the new full-time philosophy instructor, Will Mittendorf, and mentioned Joseph Van de Mortel will be present to speak on the report. As a small department, one of the goals is to have better contact with minor and majors. The department currently has 28 majors. The department does host the Philosophy club and they have hosted a few events, such as the Martin Luther King Jr and Climate Change event, in order to outreach and

promote the department. A challenge with getting student interest has been a lack of student preparedness and the ability to read primary source material and philosophical texts. The department is collaborating with the Reading department in offering more introductory courses to address this issue. The department has the Areté writing center, ran by two part-time faculty members, which provides students additional support with reading and writing papers. A student survey is being created in order to gather anecdotal data from the students on how the department can improve. Professional development is needed for the part-time faculty. The department would like to host workshops and retreats in order to discuss what items the course should focus on and develop strategies on how to diversify course offerings to include eastern philosophy, engage with students, and make the content relatable. The department has applied for grant funding from the Foundation in order to send some faculty to the American Philosophical Association annual meeting but have not received an approval or denial. The department is looking at possibly adding and developing a course focused on non-violence over the coming year with Joseph Van de Mortel taking lead. Another goal is to identify undeclared philosophy majors in order to increase transfer rates. The department would like to conduct a department comparison to other departments within the division, the college and other local community colleges. Ted is working with Humberto to get this data. SLOs are periodically being reviewed and revised. A long-term goal of the department is to request a full-time faculty hire since two faculty may be retiring soon. Committee members asked if the department would reactivate ethics courses such as PHIL 107 – Philosophy of Science and Technology or PHIL 205 – Intro to Bioethics. These courses may help other majors in meeting their ethics requirements. Another suggestion was that the department switch to electronic marketing as opposed to paper flyers. Patricia Robbins Smith moved and Andrew Vines seconded the motion to approve the report with revisions. The committee unanimously approved the report.

4. **Review of Programs update and Liaisons** – Liaisons please contact programs.
5. **IPR Handbook update/revision SP 2020** – N/A
6. **Items from the floor** – N/A

Meeting Adjourned at 4:29 PM
Next Meeting is February 4, 2020
LA 211