WOT to Goal Mapping

Reference	Goal	Activity	Completion Date	Person Assigned
S-a	Maintain a qualified pool of applied faculty that covers	Evaluate the current applied faculty and determine what is needed	February 01, 2017	Christine Lopez
	all instrument families	Recruit and retain applied faculty that support the program Improve the application questions to better screen	March 01, 2017 April 01, 2017	Christine Lopez Christine Lopez
		applied faculty applicants Post job openings at the end of the Spring semester to ensure there is appropriate time to screen and interview the applicants	May 01, 2017	Andrew Maz Christine Lopez
S-a	Improve communications with applied faculty	Meet with applied faculty every semester	January 31, 2017	Andrew Maz
	so that they are current with department goals	Provide regular email communications with applied faculty	Ongoing	Andrew Maz
S-b, W-c	Maintain high transfer standards for students	Invite counselors from four-year institutions to visit the college and communicate with students about transfer requirements	March 01, 2017	Andrew Maz Christine Lopez Anna DeMichele David Betancourt Connie Mayfield
		Communicate with four-year programs to create transfer pathways	May 01, 2017	Andrew Maz Christine Lopez Anna DeMichele David Betancourt Connie Mayfield
		Prepare students to succeed in music history courses at four- year institutions	August 01, 2018	Andrew Maz, Connie Mayfield

S-b, S-d,	Increase the number	Work with counselors to inform	January 31,	Andrew Maz,
W-a, W-d,	of student transfers	students regarding their GE	2017	David
W-e	and completers by 1-	progress		Bentancourt,
	2 students per year	Track all students in the program	Ongoing	Anna
		to ensure they are progressing		DeMichele,
		towards a transfer		Christine
		Explore recruitment techniques	Ongoing	Lopez,
		to draw more students to the		Connie
		program		Mayfield
S-b, T-c	Develop additional	Work with the Foundation to	March 01,	Andrew Maz
	scholarship	develop fund raising events to	2017	Christine
	programs for	create scholarships		Lopez

	students and increase the amount of scholarships offered	Inform the public that the Music program is seeking contributions to fund scholarships	Ongoing	Andrew Maz, David Bentancourt, Anna DeMichele, Christine Lopez, Connie Mayfield
S-c, S-e	Increase the presence of the	Create events that feature the Commercial Music program	March 31, 2017	Andrew Maz
	Commercial Music program on the campus	Involve the Commercial Music program in more campus activities	August 31, 2017	Andrew Maz
S-c	Achieve a yearly cohort of 15-20 new	Focus on recruitment by visiting high schools to engage students	May 01, 2017	Andrew Maz
	students in the Commercial Music program	Offer workshops for potential students to have access to the equipment and work with the instructors	July 01, 2017	Andrew Maz
W-b, O-d	Increase campus and community	Plan events in advance to allow time for advertising	Ongoing	Andrew Maz David
	awareness of music events	Inform campus publicity and local news outlets of events	Ongoing	Betancourt Anna DeMichile
O-a	Position the department as a leader in multimedia training	Expand the commercial music program to include offerings in post-production sound editing and live sound reinforcement	May 31, 2017	Andrew Maz Connie Mayfield
		Create new certificates to provide students with diverse options for their education	May 31, 2018	Andrew Maz
O-b	Position the department as a leader in	Expand curriculum to offer lessons in contemporary piano, guitar, bass, drums, and voice	May 31, 2017	Andrew Maz Christine Lopez

	contemporary music performance	Create a new certificate or AA degree in contemporary music performance	June 01, 2017	Andrew Maz Christine Lopez
О-с	Create strong funding to support the department's	Meet with the Foundation to create strategies for funding	March 31, 2017	Andrew Maz Connie Mayfield
	equipment, software, and scholarship needs	Determine what level of funding is required on a yearly basis	May 01, 2017	
O-e	Develop funding opportunities to form corporate partnerships	Work with the Foundation to seek donors Create fundraising concerts to raise funds for the partnerships Determine amount needed to create the partnership	March 31, 2017 May 01, 2017 August 31, 2017	Connie Mayfield Andrew Maz Christine Lopez
T-a	Discover new options for students seeking four-year	Invite counselors from four-year institutions to visit the college and communicate with students about transfer requirements	October 01, 2017	Connie Mayfield,

	institutions to	Explore schools in regions	January 01,	Christine
	further their studies	outside of Southern California	2018	Lopez
		for students to attend		
T-b	Assign full-time	Put in a request to hire a new	May 01,	Andrew Maz
	faculty to large	full-time faculty	2018	
	lecture courses			
T-c	Offer competitive	Work with the Foundation to	May 31,	Connie
	scholarship options	seek donors for scholarships	2017	Mayfield
	to students	Create scholarships that fund	May 31,	Connie
		students beyond Cerritos College	2018	Mayfield
T-d	Remain current with	Attend Academic Senate	April 30,	Andrew Maz
	curriculum policies	curriculum activities at the state	2017	Connie
		level		Mayfield
		Participate in the college	Ongoing	Andrew Maz
		Curriculum Committee to stay		Connie
		informed of updates		Mayfield
O-f	Standardized SLOs	Determine common instructional	June 01,	Andrew Maz
	for GE courses and	goals in instrument instruction	2017	Christine
	group instrument	courses		Lopez
	instruction courses	Determine common instructional	June 01,	Connie
		goals in large GE courses	2017	Mayfield
		Evaluate SLO performance to	January 01,	
		determine which ones are	2018	
		effective		

Goal Establishment Form

Goals	Action to be Taken	Completion Date	Person Assigned
Maintain a qualified	Evaluate current	February 01, 2017	Christine Lopez
pool of applied faculty	applied faculty and		
that covers all	determine future		
instrument families	needs for growth		
	Evaluate the current	March 01, 2017	Christine Lopez
	applied faculty and		
	determine what is		
	needed		
	Improve the	April 01, 2017	Christine Lopez
	application questions		Andrew Maz
	to better screen		
	applied faculty		
	applicants		
	Post job openings at	May 01, 2017	Christine Lopez
	the end of the Spring		
	semester to ensure		
	there is appropriate		
	time to screen and		
	interview the		
	applicants		
Improve	Inform applied faculty	January 2017	Andrew Maz
communications with	of new policies and		
applied faculty so that	events as they arise		
they are current with	Provide regular email	Ongoing	Andrew Maz
department goals	communications with		
	applied faculty		
Increase the presence	Create events that	March 31, 2017	Andrew Maz
of the Commercial	feature the		
Music program on the	Commercial Music		
campus	program		
	Involve the Commercial	August 31, 2017	Andrew Maz
	Music program in more		
	campus activities		
Position the	Expand the commercial	May 31, 2017	Andrew Maz
department as a leader	music program to		Connie Mayfield
in multimedia training	include offerings in		
	post-production sound		
	editing and live sound		
	reinforcement		
	Create new certificates	May 31, 2018	Andrew Maz
	to provide students		
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Mid-Range Goals (next three years)

	with diverse options for their education		
Position the department as a leader in contemporary music performance	Expand curriculum to include lessons in contemporary piano, guitar, bass, drums, and voice	May 31, 2017	Andrew Maz Christine Lopez
	Create a new certificate or AA degree in contemporary music performance	June 01, 2017	Andrew Maz Christine Lopez
Discover new options for students seeking four-year institutions to further their studies	Invite counselors from four-year institutions to visit the college and communicate with students about transfer requirements	October 01, 2017	Connie Mayfield, Christine Lopez
	Explore schools in regions outside of Southern California for students to attend	January 01, 2018	Andrew Maz
Assign full-time faculty to large lecture courses	Put in a request to hire a new full time faculty member	May 01, 2018	Andrew Maz
Standardize SLOs for GE courses and group instrument instruction courses	Determine common instructional goals in instrument instruction courses	June 01, 2017	Andrew Maz Christine Lopez Connie Mayfield
	Determine common instructional goals in large GE courses	June 01, 2017	Andrew Maz Christine Lopez Connie Mayfield
	Evaluate SLO performance to determine which ones are effective	January 01, 2018	Andrew Maz Christine Lopez Connie Mayfield

Long Term Goals

Goals	Action to be Taken	Completion Date	Person Assigned
Maintain high transfer	Invite counselors from	March 01, 2017	Andrew Maz, David
standards for students	four-year institutions		Bentancourt, Anna
	to visit the college and		DeMichele,
	communicate with		Christine Lopez,
	students		Connie Mayfield
	Communicate with	May 01, 2017	Andrew Maz, David
	four-year programs to		Bentancourt, Anna
	create transfer		DeMichele,
	pathways		Christine Lopez,
			Connie Mayfield
	Prepare students to	August 01, 2018	Andrew Maz
	succeed in music		Connie Mayfield
	history courses at four-		
	year institutions		

Increase the number of student transfers and completers by 1-2 students per year	Work with counselors to inform students regarding GE progress	January 31, 2017	David Bentancourt, Anna DeMichele, Christine Lopez, Connie Mayfield
	Track student progress and work with counselors to monitor GE progress	Ongoing	Andrew Maz, David Bentancourt, Anna DeMichele, Christine Lopez, Connie Mayfield
	Explore recruitment techniques to draw more students to the program	Ongoing	Andrew Maz, David Bentancourt, Anna DeMichele, Christine Lopez, Connie Mayfield
Develop additional scholarship programs for students and increase the amount of	Work with the Foundation to develop fund raising events to create scholarships	March 01, 2017	Andrew Maz Christine Lopez
scholarships offered	Inform the public that the Music program is seeking contributions to fund scholarships	Ongoing	Andrew Maz, David Bentancourt, Anna DeMichele, Christine Lopez, Connie Mayfield
Achieve a yearly cohort of 15-20 students in the Commercial Music	Focus on recruitment by visiting high schools to engage students	May 01, 2017	Andrew Maz
program	Offer workshops for potential students to have access to the	July 01, 2017	Andrew Maz

	equipment and work		
	with the instructors		
Increase campus and	Plan events in advance	Ongoing	Andrew Maz, Anna
community awareness	to allow time for		DeMichele, David
of music events	advertising with		Betancourt
	campus publicity		
	Inform campus	Ongoing	Andrew Maz, Anna
	publicity and local		DeMichele, David
	news outlets of events		Betancourt
Create strong funding	Meet with the	March 31, 2017	Andrew Maz
to support the	Foundation to create		Connie Mayfield
department's	strategies for funding		
equipment, software,	Determine what level	May 01, 2017	Andrew Maz
and scholarship needs	of funding is required		Connie Mayfield
	on a yearly basis		
Develop funding	Work with the	March 31, 2017	Andrew Maz
opportunities to form	Foundation to seek		Christine Lopez
corporate partnerships	donors		Connie Mayfield
	Create fundraising	May 01, 2017	Christine Lopez
	concerts to raise funds		Connie Mayfield
	for scholarships		
	Determine amount	August 31, 2017	Andrew Maz
	needed to create the		Connie Mayfield
	partnership		
Offer competitive	Work with the	May 31, 2017	Connie Mayfield
scholarship options to	Foundation to seek		
students	donors for scholarships		
	Create scholarships	May 31, 2018	Connie Mayfield
	that fund students		
	beyond Cerritos		
	College		
Remain current with	Attend Academic	April 30, 2017	Andrew Maz,
curriculum policies	Senate curriculum		Connie Mayfield
	activities at the state		
	level		
	Participate in the	Ongoing	Andrew Maz
	college Curriculum		Connie Mayfield
	Committee to stay		
	informed of updates		