

PROGRAM REVIEW

TO: Members of the Program Review Advisory Committee

FROM: Daniel Hernandez, Academic Affairs

DATE: April 10, 2019

SUBJECT: **April 02, 2019 Minutes of IPR Meeting**

**In attendance at the meeting were:**

Angie Conley (Co-Chair)  
Sunday Obazuaye (Co-Chair)  
Rebekah Hathaway  
Stephanie Rosenblatt  
Patricia Robbins-Smith  
Andrew Vines  
Henrietta Hurtado  
Carmen Lizarraga  
Collen McKinley

**Absent**

Mark Olague  
Guillermo Rivera  
Graciela Vasquez  
Ernest Lew  
Kristi Blackburn  
Reed Brown  
Reuben Foat

**Special Guests**

Rebecca Orozco (Nursing)  
Sandy Marks (Dean of Health Occupations)  
Kelli Brooks (Director of Nursing)

- 1. Introductions & Welcome** – The committee introduced themselves to the Nursing Department listed under Special Guests. The committee also welcomed new members Carmen Lizarraga (Classified) and Henrietta Hurtado (Counseling). The meeting began at 3:15 pm
- 2. Approval of Minutes 3/05** – [Tabled for next meeting]

- 3. Nursing Visitation** – Kelli Brooks started the self-study report with the goals of the program. She stated that Nursing is an outside-accredited program, which have their own guidelines and policies. Their goal is to maintain this accreditation and continue to do so each time they are up for review. Rebecca Orozco highlighted the Student Success Support that is offered by the program, which helps many of their students that are dealing with emotional, physical, and educational problems. Their goal is to continue receiving grant funding for this support in order for their students to have the most resources for success. Kelli was proud of how on top this program is in regards to their Curriculum and SLOs. She stated that the program has team meetings every nine weeks to discuss and revise their SLO's. She also noted the Large Skills lab that is present in the program, which allows them increase learning potential by offering simulations for their students. An important goal of the program is their Dual BSN Enrollment Programs. This allows their students an accelerated path to a Bachelor's of Science in Nursing while they enrolled here on campus. They are currently on their seventh cohort that are enrolled in the program. Kelli states that it is important that they maintain their partnerships with the CSUs and that they attend the Advisory Meetings annually because this program is an amazing opportunity for their students. Their goal is to have 50 percent of their current enrolled students in the Dual BSN Enrollment Program. Kelli noted that the attrition rate of the program is at around 17 percent, which allows them to continue receiving grants from the chancellor's office. The Nursing program receives around 500 applications each cycle. This means that the program has transformed their application process from a complete lottery admission to a mixed of point based / lottery admission. Kelli stated that this is the most fair admission opportunity they can offer. The committee gave some feedback to the Nursing program, more specifically to include the SLOs appendix that is missing, and to put information that is measurable and direct in their goals. Angie voted to approve; the committee unanimously approved the report.
- 4. Dance Visitation** – Committee member Rebekah Hathaway presented the self-study report for the Dance program. She began reviewing the goals of the program. Rebekah stated how happy she was with the new dance studios built for the department, which allows them to offer more classes for students. One goal was to create new courses and programs for the department, which they already initiated with the creation of a new certificate of achievement (Dance Foundation Certificate). It was approved and introduced to the catalog this year. In addition, they are waiting to hear from the chancellor's office to see if they are approved for a Commercial Dance CTE. This approval would be important for the program because it will allow them to receive Perkins / Strong Workforce funding. Rebekah also wants to increase attendance for their Dance recitals. The department would also like to make it easier for individuals to purchase tickets to their Dance shows. The department would also like more guest artists for its program and create more consistent funding for the program. Another

goal of the department was expanding their online course offerings. Rebekah noted that there are experiencing high enrollment in these online classes and would like to offer more in the coming semesters. The committee gave some feedback on the goals that were presented. Angie stated that there needs to be more numerical data on the goals and that it should be more direct. Andrew noted that to change the wording for some of the goals in order to be clearer. The committee voted to approve the report. The committee unanimously approved.

5. **Review of Programs Updates** – Speech is now up for review at the next meeting. Mickey (Plastics & Composites, ENGT) will report to the committee at the next meeting and will be up for review. Math was scheduled to review at the next meeting but requested an extension for Fall 2019. They will be up for review in September. The committee approved the extension.
6. **IPR Workbook & Protocol Updates** – [Tabled for next meeting]
7. **Items from the Floor** – [Tabled for next meeting]

**Meeting Adjourned at 4:50 PM**  
**Next Meeting is April 12, 2019**  
**MCIS 207**