

Score Sheet for Sabbatical Applications

Applicants Name:

	Points Possible
1. Sabbatical project will benefit students (Comments/notes)	1-10
2. Sabbatical project will benefit the department, division, college, and/or community (Comments/notes)	1-10
3. Sabbatical project enhances professional competence and/or background (Comments/notes)	1-10
4. Project is clearly written a. Proposed objectives are specifically delineated b. Proposed objectives are appropriate to the project (Comments/notes)	1-10
5. Breadth and depth of the project are appropriate for the requested leave (Comments/notes)	1-5
6. Evidence of preparation and planning for the sabbatical project (Comments/notes)	1-5
TOTAL POINTS	

SCREENING ITEMS	
Year hired:	
Previous sabbatical? Y/N	Date(s):
Relates to professional assignment	Y/N

***date of hire and previous sabbaticals will be used as a tiebreaker