

Associated Students of Cerritos College

Budget Committee

Minutes

Friday | February 19th, 2021

11:00 AM

Meeting Location:

Zoom Conference Call

Link: <https://cerritos->

[edu.zoom.us/j/92284634315?pwd=N3o5RWtyQ0h3NnRyWVRVZnl5K3hrZz09&from=addon](https://cerritos-edu.zoom.us/j/92284634315?pwd=N3o5RWtyQ0h3NnRyWVRVZnl5K3hrZz09&from=addon)

Call-in information:

One Tap Mobile

US: 1-669-900-6833

Meeting ID: 922 8463 4315

Password: 507 982

I. Organizational Items

I.01 Call to Order 11:09

I.02 Roll Call

Members Present: Katie Munteanu, Valery Escobar, Grace Medrano, Raul Leon, Nikki Jones's alternate Elizabeth Miller, Diana Madueno, Stephanie Jo Marquez, Armando Avila.

Quorum met: 5/5

I.03 Approval of Minutes

Elizabeth moves to approve the minutes of last meeting.

Seconded by Raul Leon.

No Objections.

I.04 Approval of Agenda

Valery Escobar moves to approve the agenda for February 19th

Seconded by Diana Madueno.

No Objections.

II. Public Forum

This time is reserved for members of the public who wish to address the Associated Students of Cerritos College Budget & Finance Committee on issues of concerns, public comment, future events, fundraisers, and any topic relating to Cerritos College and their constituents. A limit of three (3) minutes per speaker and nine (9) minutes per topic will be enforced. This is not a time for discussion by the ASCC Budget Committee; however, the Treasurer or Budget Committee members may respond to specific questions and concerns made by the public

III. Committee Reports

III.01 Advisors' Reports

Elizabeth Miller: Diana and I saw the budgets close last Thursday and I believe it's a total of 62 requests that came in last week. That will be reviewed or finance requests that we will be reviewing. Then yeah I'll save my time so I'll go over the revenue and where we're at in the spreadsheet and all that so I'll save it for that report.

Diana: No other reports at this moment, I hope we have a productive meeting and that you ask questions and understand what we are saying yes to and what we are not saying yes to.

III.02 Treasurer's Reports

Katie: Pretty much what Diana said this is my first time. I've never seen how this goes so I'm looking forward to it, I obviously can't vote on anything but I hope to help facilitate it. I forgot to mention in my announcements that we are having a FLI program meeting. We are gonna be having one of our meetings tonight at 6 o'clock I think just as a reminder for any of you who are a part of the program.

III.03 Members' Reports

Valery: Happy Friday, I hope that everybody's doing well. We started on the task force for the bylaws. That's very exciting. We look forward to continuing those. I also wanna remind everyone that although we have a budget and we have a duty to our students where we spend the money and on what. We need to make sure that we are spending the money on our students and that we are catering to as many students as possible. Let's think about this more student oriented.

IV. New Business

IV.01 Estimate on Projected Revenue

A report will be given by Dean Miller on the projected revenue for Fall 2021 - Spring 2022.

Initial projected revenue:

College services fee: projected to be at \$375,000

Student store: projected revenue at \$100,000 if we return in spring, projected to be \$400,000

Football: no projected revenue as COVID-19 has taken away their season.

Ad kiosk fee: \$400

Interest income: \$10,000

Vending commissions: \$20,000 compared to projected income if opening in spring 2022 will be \$30,000.

Electronic games and pool tables: projected to be zero dollars but if return in spring \$500.

Food court: projected to be zero dollars but if return in spring \$50,000.

Elbow room: projects with zero dollars but if return spring \$23,000.

Theater: project \$0 dollars but return spring \$3000.

Reserves amount: \$195,100

Total income \$750,000 but if returned in spring \$862,000.

IV.02 Reviewing Budget Requests

Committee members will review and take action on the budget proposals for Student Activities, Student Government, and Athletics.

Leadership conference: \$3,000

Grace Medrano moves to approve the leadership conference.

Seconded by Diana Madueno

No Objections.

Falcon Leadership institute: \$1,850

Raul Leon moves to approve for fall and spring

Seconded by Diana Madueno

No Objections.

Leadership conference in spring: 3,000

Moved by Elizabeth Miller to approve the leadership conference if back in spring

Seconded by Raul Leon

No Objections.

Fall awards and Spring 2022: 3,000 and 10,300 If open in spring and 3,000 if online.

Diana moves to approve the fall awards banquet for 3,000

Seconded by Raul Leon

Moved by Diana Madueno to approve the spring awards for \$10,300 if in person and \$3,000 if online.

Seconded by Raul Leon

Objected by Valery Escobar stated that there must be more scholarships awarded in the spring awards, but meant to say there are more words awarded for the spring awards.

Resends the motion, and asks to amend to add 500 dollars for the spring awards for awards and mailing the awards.

Moved by Elizabeth Miller to amend the motion to \$3,500 for online in spring to include programs and mailing .

Seconded by Valery Escobar

Moved by Elizabeth Miller to change to \$3,500 for online fall awards to include programs and mailing.

Seconded by Valery Escobar.

No Objections.

Welcome week: 500 for Fall and 7,500

Moved by Valery Escobar to approve the 10,000 for swag items for outreach.

Seconded by Diana Madueno.

No Objections.

Moved by Diana Madueno to approve the 500 dollars for fall.

Seconded by Raul Leon.

No Objections.

Spring Welcome week: 7,500 in person and 500 online

Moved by Elizabeth Miller to approve Spring welcome week 7,500 for in person and 500 online.

Seconded by Valery Escobar

No Objections.

Spirit week: 6,500 for pick up online

Moved by Valery Escobar to approve the 6,500 dollars for spirit week.

Seconded by Raul Leon.

No Objections.

Inter-club council: 7,750

Moved by Valery Escobar to approve the ICC budget two \$7000 compared to \$7750 by reducing the zombie fest event from \$1500 to \$750. If any funding is needed can be allocated from the cabinet's fund.

Seconded by Raul Leon.

No Objections.

Student programming board: 5,500

Moved by Grace Medrano to approve the student programming board if in person two \$3000 and if it's online \$2500.

Seconded by Raul Leon.

No Objections.

Move to a Valery Escobar to make an amendment to approve the student programming board to \$2500 if online and 4000 in person. That way it was 200 per event.

Seconded by Elizabeth Miller.

No Objections.

Interpreters for student activities/ASCC events: 7,000

Moved by Valery Escobar to approve the interpreters for soon activities at \$7000 as they are important to follow accessibility guidelines stated by the state.

Seconded by Raul Leon.

No Objections.

Commencement/Graduation: 65,000

Moved by Valery Escobar to approve for the 65,000 for in person and 50,000 in online.

Seconded by Elizabeth Miller.

No Objections.

Spendmap subscription services: 19,800

Moved by Valery Escobar to approve spend map subscription services for the \$19,800 amount.

Seconded by Raul Leon.

No Objections.

Academic excellence awards: 500

Move by Valery Escobar to approve the academic excellence awards for \$250 for flowers if in person in spring and zero dollars if not in person the whole year.

Seconded by Elizabeth Miller.

No Objections.

Franco operational and branding: 750

Move by Elizabeth Miller to approve the Franco operational and branding by \$750.

Seconded by Grace Medrano.

No Objections.

Falconsync: 16,000

Elizabeth Miller explained that the process of going through a different vendor will take a year long process. This would have to go through finance and a committee so for this year it would have to be falconsync.

Move by Valery Escobar to approve falconsync software for \$16,000.

Seconded by Raul Leon.

No Objections.

StudentActivities hourly wages/fringe: 80,000 in person, 54,000 online

Elizabeth Miller explained that the tiered system was not working, as all three student leaders were working in maxing out all of their hours consistently. For the next year there won't be a tiered system, all executive leaders will have the opportunity to work 20 hours a week.

Move by Valery Escobar to approve student activity hourly wages/fringe to \$80,000 in person and \$54,000 online.

Seconded by Raul Leon.

No Objections.

V. Announcements

VI.01 ASCC Cabinet meeting

Monday, February 22, 2021, 2:00 pm

V.02 ASCC Court meeting

Tuesday, February 23, 2021, 11:15 am

V.03 ASCC Senate meeting

Wednesday, February 24, 2021, 2:00 pm

VI. Adjournment 1:02 pm