

# Associated Students of Cerritos College

## Official Executive Cabinet Meeting

### Minutes

Monday, March 22, 2021

2:00 PM

Meeting Location:

Zoom

### I. Organizational Items

**I.01** Call to Order – Meeting was called to order by President Valery Escobar at 2:09 PM

**I.02** Roll Call – Quorum established at 9

President Valery Escobar, Vice President Armando Avila, Chief of Staff Disha Chellani, ASCC Treasurer Katie Munteanu, Director of Athletics Raymundo Armendariz, Director of Equity and Diversity Jakob Pulido, Director of Student Activities Keli Khattri, Director of Inter-Club Council Raul Leon, Director of Sustainability Ashley Thomas, Deputy of Communications Adrian Alvarez

Guests in Attendance: Advisor Diana Madueno, Chief Justice Christian Pena, Senator Jeremy Ramos, Senator Grace Medrano

**I.03** Approval of Minutes

Moved by Vice President Armando Avila. Seconded by Treasurer Katie Munteanu. No objections, minutes approved.

**I.04** Approval of Agenda

Moved by Director of Inter-Club Council Raul Leon. Seconded by Director of Athletics Raymundo Armendariz. No objections, agenda approved.

### II. Public Forum

No one from the public in attendance to report.

### III. Executive Cabinet Reports

### **III.01** Advisor's Reports

The COVID Support Group takes place tomorrow, March 23<sup>rd</sup> at 5 PM, and the library is hosting study groups. Transfer Center is hosting various events in collaboration with student government to encourage students to transfer; alumni will be in attendance and will be discussing their transfer journey. The graduation petition deadline is today, March 22<sup>nd</sup> – email petition to [admissions-info@cerritos.edu](mailto:admissions-info@cerritos.edu). The Self-Care Series planned by the Student Programming Board starts Wednesday, March 24<sup>th</sup> at 4 PM. To find more information about the election and the candidates, visit this website:

<https://www.cerritos.edu/activities/Elections.htm>

### **III.02** President's Report

The Coordinating Committee discussed the Rave app, in regard to the accessibility or challenges that this app possesses. Professors applied for a sabbatical and will be accepted or denied in the upcoming board meeting on Wednesday, March 24<sup>th</sup>. The CBRTF met twice, and the Geography Club will be having an upcoming meeting. Reminds cabinet members to petition if they will be graduating.

### **III.03** Vice President's Report

The CBRTF has reviewed five bylaws during the past five weeks. Will be presenting to the Senate in two weeks. Recommends cabinet members to attend the task force meetings as members of the public, support the new President, Vice President, and Student Trustee, as well as email him at [Aavila@cerritos.edu](mailto:Aavila@cerritos.edu) for Spring Awards nominations.

### **III.04** Chief Justice's Report

The graduation petition is due today, March 22<sup>nd</sup>. The candidate orientation is tomorrow, March 23<sup>rd</sup> at 12 PM.

### **III.05** Student Trustee's Report

Not available to report.

### **III.06** Party Whip's Report

Not available to report.

### **III.07 Delegate's Reports**

Not available to report.

### **III.08 Directors' Reports**

Professor Matthews Nicholas is conducting a survey for college students with disabilities. If interested in being surveyed, please let Director of Inter-Club Council Raul Leon know and he will forward you the email for the survey. Encourages cabinet members to nominate peers for the Spring Awards. The Geography Club has been working on a campaign to remove single-use plastic from Cerritos College. Join the club Thursday, March 25<sup>th</sup> at 2 PM to learn about how to be more involved and spread the word. The Geography Club will be hosting a virtual event, Plants Awareness Week, which will highlight the importance of plants.

### **III.09 Deputies' Reports**

Dr. Fierro sent out an email with a survey to determine if it is safe to return to campus, and what students suggest. Encourages cabinet members to take this survey.

### **III.10 Treasurer's Report**

The Budget Committee had a meeting last Friday and an additional meeting during Spring Break. Were able to complete Section II Organizational Items, clubs, and other organizations for students, and got started on Section V Student Services. Will be having the last budget meeting on Friday, March 26<sup>th</sup> to do a final overview before handing it off to the Senate.

## **IV. New Business**

### **IV.01 Nominations for the spring awards**

Cabinet members and guests pledged to nominate at least 3 people for the Spring Awards.

## **V. Old Business**

### **V.01 Event Planning for the getting to know each other mixer**

Cabinet discussed event logistics for the Student Mixer. The theme will be the 90s and will include speed-friending and “guess the theme song/show” from the 90s. Will take place on April 13<sup>th</sup> at 6 PM.

### **V.02 Event Planning for Skill event week**

Cabinet discussed event logistics for the skills event week. The videos will be presented on IGTV, and cabinet members should submit videos no later than April 16<sup>th</sup>.

### **V.03 Event Planning for Study session hall**

Cabinet discussed event logistics for the online study hall, which will take place on Discord. Students on campus can fill out a form with their name, student ID number, and username to join the study hall.

## **VI. Announcements**

### **VI.01 ASCC Court meeting**

Tuesday, March 23, 2021, 11:15 am

### **VI.02 ASCC Senate meeting**

Wednesday, March 24, 2021, 2:00 pm

### **VI.03 ASCC Cabinet meeting**

Monday, March 29, 2021, 2:00 pm

### **VI.04 L.A Regional Food Bank Distribution Volunteer Opportunity**

Wednesday, March 24, 2021, 7a.m. – 12p.m.

### **VI.05 President and Vice-president Applications; Student Trustee**

Open on Falconsync

### **VI.06 Graduation Petition**

Due: March 22nd, 2021, Today!!

<https://www.cerritos.edu/admissions-and-records/SurveyLanding.htm>

### **VI.07 Spring Award nominations**

Due by April 5 at 8am:

<https://tinyurl.com/ASCCcluboftheyear>

<https://tinyurl.com/ASCCOutstandingAdvisor>

<https://tinyurl.com/ASCCSpringAwards2021>

**VII. Adjournment** – Meeting adjourned at 3:43 PM