

Accreditation Meeting Summary

Wednesday, October 31, 2018

3:00 – 5:00 p.m.

BE-119

A. Updates

1. Accessibility – Scanned PDF

Accessibility for scanned PDF files will be discussed at the next meeting.

Shawna stated she has received great responses about the number of first drafts completed thus far. She estimated that around 60% of all subsection drafts have been written.

Shawna stated that in spring, teams will conduct peer reviews, and each team will be assigned to review a different team's standard.

Rick stated that he will be providing a comprehensive Accreditation update to the Board of Trustees at its November 7 meeting. He will be sharing the names of all of the teams to reflect that all constituent groups are involved in this process. The draft timeline and process for identifying and collecting evidence will also be discussed.

B. Standard IC Report: Institutional Integrity – 2nd Report

1. Co-Leads: Stephanie Murguia, Elizabeth Miller, Andrew Maz, Lucy Self

Elizabeth stated that there are 14 subsections for this standard, and that the team has completed writing 11 subsection drafts. During November, they will work on cleaning up the drafts and evidence lists.

C. Standard IIA Report: Instructional Programs – 2nd Report

1. Co-Leads: Rachel Mason, Sandy Marks, Mark Fronke

Mark shared the draft for subsection II.A.16 and stated that the evidence list includes screenshots of the Instructional Program Review Committee webpage, Planning and Budget Committee webpage, and the Program Review Plus program. Other evidence includes planning documents posted on the Planning and Budget and IERP webpages. Rachel shared updates and evidence for subsections II.A.1 and II.A.15.

D. Standard IIB Report: Library – 2nd Report

1. Co-Leads: Shawna Baskette, Quinn Doan, Monica Lopez

Shawna stated that the team has completed drafts for the subsections, and will work on cleaning them up in November. They will review the evidence list to ensure nothing is missing, and will share the drafts at a Library division meeting to collect feedback.

E. Team Leads Meet with One Another

The teams met with each other and discussed their assignments.

Reminders

1. Accessibility assistance available in CTX
Monique Valyncia mvalencia@cerritos.edu ext. 2797
Assisted by: Janet Yanez, Tammi Mohr
2. Scheduled Working Sessions (optional)
Room BE-121 Tues/Weds 11am – 1pm Oct-Dec
3. Monthly team progress reports to President (11/16, 12/14)
Send to Shawna or place in Canvas folder:
 - a. Electronic copy of reporting form
 - b. Agendas and minutes from meetings
 - c. Meeting schedules
 - d. Updates from your last report

Next Meeting:

Wednesday, November 7th 3-5pm BE-119

Standard IIC 2nd Report (Team Leads: Terrie Lopez, Danylle Williams-Manser, Armando Soto, Yvette Tafoya, Kim Westby)

Standard IIIA 2nd Report (Team Leads: Adriana Flores-Church, Timothy Juntilla, Donna Sheibe)

Standard IIIB 2nd Report (Team Leads: David Moore, Julie Mun)